Cemetery Permit Application

The Code of Alabama 1975, Title 13A, Section 7-23.1 provides legal protection to cemeteries and other places of human interment, and designates AHC to “…provide for the lawful preservation, investigation, restoration, or relocation of human burial remains, human skeletal remains, or funerary objects…”

Please write or type all answers. If a question does not apply to your project, please print N/A (not applicable) in the block or space provided. If additional space is needed, attach extra 8 ½ “x 11” sheets of paper. If you have any questions, please contact Hannah Garmon at (334)230-2644 or Hannah.Garmon@ahc.alabama.gov.

1. Applicant's Name: ________________________________________________________________
   Street Address: __________________________________________________________________
   City, State, Zip Code: __________________________________________________________________
   Telephone Number: ( )__________________________ Fax number: ( )__________________________
   Mobile Number: ( )__________________________
   Email: __________________________________________________________________________

Property Owner's Name: (If different from above)
   Name: __________________________________________________________________________
   Street Address: ___________________________________________________________________
   City, State, Zip Code: __________________________________________________________________
   Telephone Number: ( )__________________________ Fax number: ( )__________________________
   Mobile Number: ( )__________________________
   Email: __________________________________________________________________________

2. Historic Cemetery Name: ____________________________ Common Name: __________________
   Address: __________________________________________________________________________
   Nearest Cross Street: __________________________________________________________________
   City/Town: ___________________________ County: _____________________________
   Proximity to Town: ☐Within town limits ☐Within 1 mile ☐1-5 miles ☐5 or more miles

3. Please attach a photocopy of the relevant USGS 7.5 series quadrangle sheet showing the site location. A supplemental map showing greater detail may also be attached, if appropriate.
   Section _____ Township _____ Range _____
   Quadrangle Sheet (USGS) _____________________________

4. GPS Coordinates (if known): Latitude________________ Longitude________________ Altitude_______________

5. Tax Map: ____________________________________________
6. Beginning Date of Work: ________________________ Ending Date of Work: ________________________

   This information can be obtained from the AHC Cemetery Program Coordinator

8. Attach a written statement of the landowner’s permission both to perform the proposed work on the property and to allow the duly authorized representatives of the Alabama Historical Commission to enter upon the property at reasonable times to inspect and photograph site conditions.

9. Dates of burials: Oldest ____________________ Most recent: __________________________

10. Approximate number of marked graves: _____________________ unmarked graves: _____________________

11. Threats to cemetery: ____________________________________________________

12. Does a burial listing exist? ☐Yes (location: ___________________________) ☐No ☐Unknown

13. Cemetery Access: ☐Public access ☐Private property

14. Primary Access: ☐Walk ☐Drive Distance from nearest road: ____________________________

15. Is the cemetery still active? ☐Yes ☐No ☐Unknown

16. Type:
   ☐Community ☐Family ☐Hospital ☐Memorial Park ☐Military ☐Municipal ☐Pet
   ☐Potter’s Field ☐Prison ☐Religious ☐Other: ____________________________

17. Condition (all that apply):
   ☐Maintained ☐Not maintained ☐Partially maintained ☐Neglected/Forgotten ☐Overgrown
   ☐Trash/Dumping Ground ☐Evidence of vandalism ☐Other: ____________________________

18. Size: ☐City Lot ☐Less than 1 acre ☐1 to 10 acres ☐10 to 50 acres ☐More than 50 acres

19. Setting: ☐Rural-Undisturbed ☐Rural-Developed ☐Small town ☐Urban ☐Suburban

20. Perimeter: ☐Fence (type: ________________________) ☐Wall ☐Vegetation ☐Road(s)
   ☐Vacant Land ☐Buildings ☐Other: ____________________________

21. Evidence of Segregation or Grouping by:
   ☐Race ☐Religion ☐Family ☐Military ☐Occupation ☐Fraternal organization
   ☐Socio-economics ☐Gender ☐None ☐Other: ____________________________

22. Orientation of Graves:
   ☐East-West ☐North-South ☐Toward central monument ☐Toward a river ☐Toward road
   ☐Other: ____________________________

23. Marker Types (check all that apply): ☐above-ground tomb ☐box tomb ☐column ☐comb grave
    ☐coping/curbing/cradles ☐foot stone ☐headstone ☐ledger stone ☐obelisk ☐rock cairn
    ☐statuary ☐tablet stone ☐Other: ____________________________

24. Veteran’s Gravestones:
   ☐American Revolutionary War ☐War of 1812 ☐Civil War (Union) ☐Civil War (Confederate);
   ☐Spanish American War ☐World War I ☐World War II ☐Korean War ☐Vietnam War
   ☐Operation Desert Storm ☐Operation Enduring Freedom ☐Operation Iraqi Freedom
25. **Marker Designs (check all that apply):**
- All-seeing Eye
- Anchor
- Angel
- Bible
- Cross
- Draped Urn
- Hand reaching down
- Hand with finger point up
- Heart
- Lamb
- Masonic
- Menorah
- Sleeping Child
- Star/ Star of David
- Weeping Willow
- Flower Motifs
- Other: ________________________

26. **Grave Articles:**
- bedsteads
- bottles
- ceramic objects
- clocks
- dolls/toys
- flowers/plastic flowers
- flower pots/vases
- jars
- lamps
- light bulbs
- marbles
- medicine bottles
- pinwheels
- milk jugs/plastic bottles
- plates
- sea shells
- none
- other: ________________________

27. **Associated Historic Buildings/Communities/Neighborhoods:**

28. **Landscape Features:**
- casual and unplanned
- designed plantings
- designed drives and walks
- designed fencing and walls
- informal/ picturesque
- terracing/contouring
- other: ________________________

29. **Ornamental Plantings/Historic Vegetation:**

30. **Additional Descriptions:**

31. Provide a statement of the goals and objectives of the project. Describe all activities to be performed at the site. Be very specific on how the work will be accomplished. Address who will perform the work. Attach additional sheets if necessary. A Final Report is required that will detail the results of the project. Include photographs of all phases of the project with the Final Report.

32. Include photographs (non-Polaroid) of the cemetery **before** beginning any cemetery work.
ALL APPLICANTS MUST SIGN

I hereby apply for the permit for the activities I have described herein. If the property owner is known, I have obtained permission to access this cemetery and complete the project as described. The property owner also agrees to allow the duly authorized representatives of the Alabama Historical Commission to enter upon the property at reasonable times to inspect and photograph site conditions.

I hereby certify that there are adequate resources to carry out the proposed goals and objectives under the permit. I understand that work conducted under a permit will not be considered complete until all reports and documentation have been submitted and reviewed by the Alabama Historical Commission to meet all conditions specified as part of the approved permit. Failure to complete the conditions of the permit within the permitted time limit may result in revocation of the permit.

I hereby certify that the information submitted in this application is true and accurate to the best of my knowledge.

____________________________________  ___________________________________
Applicant’s Name (Please Print)          Date

____________________________________  ___________________________________
Applicant’s Signature                      Date

REMINDER: Be sure to include attachments for Items 3, 8 and 32 above together with the basic application form. Send the completed application to:

Alabama Historical Commission
Attn: Hannah Garmon
468 S. Perry Street
Montgomery, Alabama 36130-0900
(334)230-2644
Fax: (334) 262-1083
Hannah.Garmon@ahc.alabama.gov