Cemetery Permit Application (Cemetery Relocations)
The Code of Alabama 1975, Title 13A, Section 7-23.1 provides legal protection to cemeteries and other places of human interment, and designates AHC to “…provide for the lawful preservation, investigation, restoration, or relocation of human burial remains, human skeletal remains, or funerary objects…”

Please write or type all answers. If a question does not apply to your project, please print N/A (not applicable) in the block or space provided. If additional space is needed, attach extra 8 ½ “x 11” sheets of paper. If you have any questions about completing this form, please contact Hannah Garmon at 334.230.2644 or Hannah.Garmon@ahc.alabama.gov

<table>
<thead>
<tr>
<th align="center">1. Applicant’s Name:</th>
<th align="center">____________________________________________________________________</th>
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<tbody>
<tr>
<td align="center">Street Address:</td>
<td align="center">____________________________________________________________________</td>
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<tr>
<td align="center">City, State, Zip Code:</td>
<td align="center">____________________________________________________________________</td>
</tr>
<tr>
<td align="center">Telephone Number:</td>
<td align="center">(<strong><strong><strong><strong><strong><strong><strong><strong><strong><strong><strong><strong>) Fax number: (</strong></strong></strong></strong></strong></strong></strong></strong></strong></strong></strong></strong>)</td>
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<tr>
<td align="center">Mobile Number:</td>
<td align="center">(________________________)</td>
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<tr>
<td align="center">Email:</td>
<td align="center">____________________________________________________________________</td>
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<thead>
<tr>
<th>Property Owner’s Name: (If different from above)</th>
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<tbody>
<tr>
<td>Name: ____________________________</td>
</tr>
<tr>
<td>Street Address: ____________________________________________________________________</td>
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<tr>
<td>City, State, Zip Code: ____________________________________________________________________</td>
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<tr>
<td>Telephone Number: ____________________________ Fax number: (________________________)</td>
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<td>Mobile Number: ____________________________</td>
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<td>Email: ____________________________________________________________________</td>
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<thead>
<tr>
<th align="center">2. Historic Cemetery Name:</th>
<th align="center">____________________________________________________________________</th>
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<tbody>
<tr>
<td align="center">Common Name:</td>
<td align="center">____________________________________________________________________</td>
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<tr>
<td align="center">Address:</td>
<td align="center">____________________________________________________________________</td>
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<tr>
<td align="center">Nearest Cross Street:</td>
<td align="center">____________________________________________________________________</td>
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<tr>
<td align="center">City/Town:</td>
<td align="center">____________________________ County: ____________________________</td>
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<tr>
<td align="center">Proximity to Town:</td>
<td align="center">[ ] Within town limits [ ] Within 1 mile [ ] 1-5 miles [ ] 5 or more miles</td>
</tr>
</tbody>
</table>

Please attach a photocopy of the relevant USGS 7.5 series quadrangle sheet showing the site location. A supplemental map showing greater detail may also be attached, if appropriate.

| 3. GPS Coordinates (if known): | Latitude________________ Longitude________________ Altitude__ |
| :-------------------------------: | :-----------------------------------------------: | :--------------------------: |

| 4. Tax Map: | ____________________________________________________________________ |

| 5. Date Application Rec’d: | ____________________________ |
| Date Permit Issued: | ____________________________ |
   *This information can be obtained from the AHC Cemetery Program Coordinator*

7. **Beginning Date of Work:** ______________________ **Ending Date of Work:** ______________________

8. Attach a written statement of the landowner’s permission both to remove human remains on the property and if necessary, to allow the duly authorized representatives of the Alabama Historical Commission to enter upon the property at reasonable times to inspect and photograph site conditions.

9. Dates of burials: Oldest ____________________   Most recent: __________________________

10. Approximate number of marked graves: _____________________ unmarked graves: ______________

11. Threats to cemetery: __________________________________________________________________

12. Does a burial listing exist?  Yes (location: _____________________________)  No  Unknown

13. Cemetery Access:  Public access  Private property

14. Primary Access:  Walk  Drive  Distance from nearest road: _____________________________

15. Is the cemetery still active?  Yes  No  Unknown

16. **Type:**
   - Community
   - Family
   - Hospital
   - Memorial Park
   - Military
   - Municipal
   - Pet
   - Potter’s Field
   - Prison
   - Religious
   - Other: ______________________________

17. **Condition (all that apply):**
   - Maintained
   - Not maintained
   - Partially maintained
   - Neglected/Forgotten
   - Overgrown
   - Trash/Dumping Ground
   - Evidence of vandalism
   - Other: ______________________________

18. **Size:**
   - City Lot
   - Less than 1 acre
   - 1 to 10 acres
   - 10 to 50 acres
   - More than 50 acres

19. **Setting:**
   - Rural
   - Rural-Undisturbed
   - Rural-Developed
   - Small town
   - Urban
   - Suburban

20. **Perimeter:**
   - Fence (type: ____________________________)
   - Wall
   - Vegetation
   - Road(s)
   - Vacant Land
   - Buildings
   - Other: ______________________________

21. **Evidence of Segregation or Grouping by:**
   - Race
   - Religion
   - Family
   - Military
   - Occupation
   - Fraternal organization
   - Socio-economics
   - Gender
   - None
   - Other: ______________________________

22. **Orientation of Graves:**
   - East-West
   - North-South
   - Toward central monument
   - Toward a river
   - Toward road
   - Other: ______________________________

23. **Marker Types (check all that apply):**
   - above-ground tomb
   - box tomb
   - column
   - comb grave
   - coping/curbed/cradles
   - foot stone
   - headstone
   - ledger stone
   - obelisk
   - rock cairn
   - statuary
   - tablet stone
   - Other: ______________________________

24. **Veteran’s Gravestones:**
   - American Revolutionary War
   - War of 1812
   - Civil War (Union)
   - Civil War (Confederate)
   - Spanish American War
   - World War I
   - World War II
   - Korean War
   - Vietnam War
   - Operation Desert Storm
   - Operation Enduring Freedom
   - Operation Iraqi Freedom
25. **Marker Designs (check all that apply):**
   - All-seeing Eye
   - Anchor
   - Angel
   - Bible
   - Cross
   - Draped Urn
   - Hand reaching down
   - Hand with finger point up
   - Heart
   - Lamb
   - Masonic
   - Menorah
   - Sleeping Child
   - Star/ Star of David
   - Weeping Willow
   - Flower Motifs
   - Other: ________________________

26. **Grave Articles:**
   - bedsteads
   - bottles
   - ceramic objects
   - clocks
   - dolls/toys
   - flowers/plastic flowers
   - flower pots/vases
   - jars
   - lamps
   - light bulbs
   - marbles
   - medicine bottles
   - pinwheels
   - milk jugs/plastic bottles
   - plates
   - sea shells
   - none
   - other: ________________________

27. **Associated Historic Buildings/Communities/Neighborhoods:**

28. **Landscape Features:**
   - casual and unplanned
   - designed plantings
   - designed drives and walks
   - designed fencing and walls
   - informal/picturesque
   - terracing/contouring
   - other: ______________________________________

29. **Ornamental Plantings/Historic Vegetation:**

30. **Additional Descriptions:**
    ________________________
    ________________________

31. Provide a statement explaining why this cemetery relocation is necessary and cannot be avoided.

32. Explain the removal process. Be very specific on how the excavation will be performed. Attach additional sheets if necessary.

33. Provide the name and complete address of the person(s) performing the excavation and final disposition of human remains.
34. Provide a statement that the treatment of human remains and associated artifacts will be respectful.

35. Attach photographs (non-Polaroid) of each grave to be relocated before beginning any work.

36. Describe the reinterment site (attach maps showing site).

37. GPS Coordinates of reinterment site:
   Latitude____________________ Lati
tude____________________ Altitude____________________

38. Attach a written statement from the owner of the reinterment site of his intention to receive the remains, his permission to allow the remains to be reinterred in the same spatial arrangement, and his acceptance of any grave markers. Note: All above-ground and below-ground burial artifacts should remain separate with each burial.

39. Attach photographs (non-Polaroid) of the reinterment site.
40. Attach Local Governing Body’s Approval per §11-47-60 of the Code of Alabama 1975
ALL APPLICANTS MUST SIGN

I hereby apply for the permit for the activities I have described herein. I agree to allow the duly authorized representatives of the Alabama Historical Commission to enter upon the property at reasonable times to inspect and photograph site conditions.

I hereby certify that there are adequate resources to carry out the proposed goals and objectives under the permit. I understand that work conducted under a permit will not be considered complete until all reports and documentation have been submitted and reviewed by the Alabama Historical Commission to meet all conditions specified as part of the approved permit. Failure to complete the conditions of the permit within the permitted time limit may result in revocation of the permit.

I hereby certify that the information submitted in this application is true and accurate to the best of my knowledge.

Applicant’s Name (Please Print) ______________________________ Date ______________________________

Applicant’s Signature ______________________________ Date ______________________________

REMINDER: Be sure to include all attachments with your application form. Incomplete applications will be returned and a permit will not be issued until all requirements are satisfied.

Send the completed application and attachments to:

State of Alabama Historical Commission
Attn: Hannah Garmon
468 S. Perry Street
Montgomery, Alabama 36130-0900
(334)230-2644
Fax: (334) 262-1083
Hannah.Garmon@ahc.alabama.gov