

# By-Laws of the Alabama Historical Commission

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## **ARTICLE I**

### Name

Section 1. The organization shall be known as the ALABAMA HISTORICAL COMMISSION.

## **ARTICLE II**

### Purpose

Section 1. The purpose of the Commission shall be as set forth in the Alabama Code #41-9-242.

## **ARTICLE III**

### Membership

Section 1. The Commission shall consist of twenty-two (22) members, composed from those various categories of persons as set forth in Alabama Code #41-9-243.

## **ARTICLE IV**

### Officers

Section 1. The officers of the Commission shall be a chairman, a vice-chairman, a secretary and a treasurer as specified in the Alabama Code #41-9-245.

Section 2. The term of office shall be for one year and until successors are elected as stipulated in Alabama Code #41-9-245. No officer shall serve more than two consecutive terms.

Section 3. A Nominating Committee consisting of three members shall be elected by the Executive Committee at the last regular quarterly meeting in the calendar year. The Nominating Committee, after securing the consent of all nominees shall present a slate of nominees for officers at the annual meeting. In addition,

nominations from the floor shall be allowed if the proposed nominee is present or if prior consent of the nominee has been obtained.

Section 4. The election of officers shall be held at the annual meeting and newly-elected officers shall assume their duties at the close of the annual meeting.

Section 5. The officers shall perform the duties prescribed by these By-Laws and by the parliamentary authority adopted by the Commission.

## **ARTICLE V**

### **Meetings**

Section 1. The Commission shall meet in four quarterly regular meetings, and special meetings shall be at the call of the chairman.

Section 2. The regular meetings shall be held quarterly. The first quarterly meeting of the calendar year shall be designated the annual meeting.

## **ARTICLE VI**

### **Executive Committee**

Section 1. The elected officers, the immediate past chairman of the Commission, and a member-at-large appointed by the chairman shall constitute the Executive Committee.

Section 2. The Executive Committee shall conduct the business of the Commission between the regular meetings at the call of the chairman and shall make recommendations as necessary to the Commission for action.

## **ARTICLE VII**

### **Standing and Special Committees**

Section 1. There shall be standing or special committees appointed by the chairman of the Commission as the Commission shall deem necessary to carry on the work of the Commission.

Section 2. The standing committees shall serve in liaison and advisory capacities between the professional staff and the Commission and shall be available for special committee meetings when requested by the staff.

## **ARTICLE VIII**

### **Authority**

- Section 1. *Robert's Rules of Order, Revised*, shall be the parliamentary authority of the Commission.
- Section 2. Sections #41-9-240 through §41-9-287 of the Code of Alabama, 1975, as amended, are the legal authority of the Commission and are appended to these By-Laws.

## **ARTICLE IX**

### **Amendments**

- Section 1. These By-Laws may be amended at any regular or special meeting by two-thirds vote of those of those present and voting, provided notice of the proposed amendment or amendments shall have been submitted in writing at the previous regular meeting or within twenty (20) days prior to the consideration of the proposed change; or at any time without notice by a two-thirds vote of the total membership of the Commission.