



ALABAMA HISTORICAL COMMISSION  
STATE HISTORIC PRESERVATION OFFICE  
**SECTION 106 PROJECT REVIEW CONSULTATION FORM**

Federal laws exist to ensure that federal agencies or their designated applicants carefully consider historic preservation in federally funded, licensed, or permitted projects. Section 106 of the National Historic Preservation Act of 1966, as amended directs this review. <http://www.achp.gov/106summary.html>. At a minimum, submission of this completed form and attachments constitutes a request for review by the Alabama Historical Commission, which is the Alabama State Historic Preservation Office (SHPO). **The responsibility for preparing documentation, including the identification of historic properties and the assessment of potential effects resulting from the project, rests with the federal or state agency, or its designated applicant.** The role of the Alabama SHPO is to review, comment, and consult with federal/state agencies, applicants, and consultants. The Alabama SHPO's ability to complete a timely project review largely depends on the quality of the material submitted. Some applicants may find it advantageous to hire a historic preservation professional with expertise in history and/or architectural history.

**NOTE:** Section 106 regulations provide for a 30-day response time by the Alabama SHPO from the **date of receipt**. Project activities may not begin until our office has reviewed this information and issued comments.

PROJECT NAME

FEDERAL AGENCY PROVIDING FUNDS, LICENSE, OR PERMIT

AHC NUMBER (If project has been previously submitted)

APPLICANT

TELEPHONE

CONTACT PERSON

TELEPHONE

CONTACT EMAIL

ADDRESS FOR RESPONSE

**PROJECT LOCATION**

STREET ADDRESS

CITY

COUNTY

ZIP CODE

LATITUDE / LONGITUDE

**PROJECT DESCRIPTION**

Describe the overall project in **DETAIL**. Be sure to note if the project involves new construction, if existing buildings will be altered (if so, provide the proposed work in detail), and / or if any buildings/structures will be demolished. Use additional pages if necessary.

**AREA OF POTENTIAL EFFECT (APE)**

The APE varies with project types and can be direct or indirect (physical, visual, auditory, etc.). The APE is defined as “the geographic area or areas within which an undertaking may cause changes in the character of use of historic properties, if any such properties exist.” Factors to consider when determining the APE include; topography, vegetation, existing development, orientation of an existing resource to the project, physical siting of a resource, and existing and planned future development. For example:

- 1) Rehabilitation, renovation, and/or demolition of a historic building or structure, or new construction: the APE might include the building itself and the adjacent setting.
- 2) Streetscapes: the APE might include the viewshed from the street.
- 3) Pedestrian/bicycle facilities: the APE might extend the length of the corridor and for some distance on both sides of the corridor.
- 4) Underground utilities: the APE would usually be limited to the area of ground disturbance.

Attach a map indicating the precise location of the project and the boundaries of the APE, preferably a clear color copy of a USGS topographic quadrangle map (7.5 minute). For projects in urban areas, also include a city map that shows more detail. USGS topographic maps can be printed from this website: [www.digital-topo-maps.com](http://www.digital-topo-maps.com). City maps can be printed using [www.google.com/maps](http://www.google.com/maps).

Provide current, high resolution color photographs that illustrate the project area and the entire APE as defined above. Digital prints will be accepted, but photographs should also be submitted on a CD or DVD.

**ARCHAEOLOGY (Ground Disturbing Activities)**

Has the ground in the project area been disturbed other than by agriculture (i.e. grading, grubbing, clear cutting, filling, etc.)?  
Yes   No   Don't know   N/A

If yes, describe in detail. Use additional pages as necessary. Photographs are helpful.

Describe the present use and condition of the property. Use additional pages as necessary.

To your knowledge, has a Cultural Resource Assessment (CRA) been conducted in the proposed project area?  
Yes   No   Don't know   N/A

If yes, attach a copy of the archaeologist's report.

## BUILDING & STRUCTURE INFORMATION

Background research for previously identified historic properties within an APE may be undertaken at the Alabama SHPO in Montgomery. These files include the National Register of Historic Places, Alabama Register of Landmarks & Heritage, Alabama Historic Cemetery Register, and county architectural surveys. To request a research appointment, contact Nicole Woods at 334.230.2673 or [Nicole.Woods@ahc.alabama.gov](mailto:Nicole.Woods@ahc.alabama.gov). Alabama SHPO staff cannot perform the file research for your project. As mentioned previously, some applicants may find it advantageous to hire a historic preservation professional with expertise in history and/or architectural history to complete the identification and evaluation of historic properties.

- 1) Is the project located within or adjacent to a National Register of Historic Places (NRHP) listed or eligible historic district?  
 YES  NO If yes, provide the name of the district: \_\_\_\_\_
- 2) Within the project APE, are there any buildings or structures that are 50 years old or older?  
 YES  NO If yes, provide numbered photographs of each that have been keyed to a site map.
- 3) Are any of the buildings or structures identified in question #2 listed or eligible for listing in the NRHP?  
 YES  NO If yes, identify the properties by name or photo number.  
If no, provide an explanation as to why the properties are not eligible for the NRHP.
- 4) Does the project involve the rehabilitation, renovation, demolition, or addition to any building or structure that is 50 years old or older?  
 YES  NO If yes, provide rehabilitation plans and / or reasons for demolition.

A note about photographs: Current, high resolution photographs must be submitted on CD or DVD. Prints may also be submitted, but a CD or DVD of the images must accompany the prints. Black and white photocopies, faxed photographs or Polaroids will **not** be accepted. If you checked "yes" for #2 and #3 above, include photographs of those properties. Take photographs of the overall property and the exterior of each building on the property, including outbuildings. Include views of the overall setting, views of the building in its immediate surrounding showing the relationship of the building to neighboring buildings, and views of significant landscape features (i.e. tree lined approaches, stone walls, formal gardens, etc.). Exterior views of the building should include full views of each side (if possible) and views of important architectural details. Key all photographs to a site map.

If the project involves rehabilitation, include photographs of the building(s) involved and especially the areas of the building slated for rehab work. Label each exterior view to a site map and label all interior views. If the project involves new construction, include photographs of the surrounding area looking out from the project site. Include photographs of any buildings (more than 50 years old or older) that are located on the project property or on adjoining property.

## EFFECTS DETERMINATION

An effect occurs when an action alters the characteristics of a property that may qualify it for the National Register of Historic Places or alters the features of a property's location, setting, or use that contributes to its significance. How will this project affect any of the properties identified in the previous section? Use additional pages as necessary.

- 1) Will the project take away or change anything within the apparent or existing boundary of any of the identified historic properties?  
 YES  NO If yes, explain: \_\_\_\_\_
- 2) Will the project change the view from or the view of any of the identified historic properties?  
 YES  NO If yes, explain: \_\_\_\_\_
- 3) Will the project introduce any audible or atmospheric elements to the setting of any of the identified historic properties?  
 YES  NO If yes, explain: \_\_\_\_\_
- 4) Will the project result in the transfer, lease, or sale of any of the identified historic properties?  
 YES  NO If yes, explain: \_\_\_\_\_

**CHECKLIST: Did you provide the following information?**

<input type="checkbox"/> Completed form.	<input type="checkbox"/> Photographs of current site conditions and all identified historic properties keyed to a site map.
<input type="checkbox"/> Maps with project area, APE, and any historic properties marked and identified.	<input type="checkbox"/> For new construction, rehabilitations, etc., attach work plans, drawings, etc.
<input type="checkbox"/> Other supporting documents (if necessary to explain the project).	<input type="checkbox"/> Description of present use and condition of the project area.

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**Upon receipt, applications and attachments become the property of the State of Alabama.**

For questions regarding this form or the Section 106 Review Process, contact Amanda McBride, Section 106 Coordinator, at 334.230.2692 or [Amanda.McBride@ahc.alabama.gov](mailto:Amanda.McBride@ahc.alabama.gov).

**AHC is unable to accept electronic submissions.**

**Return mail hard copies of this form and attachments to:**

**Lee Anne Wofford, Deputy SHPO  
Alabama Historical Commission  
Attn: Section 106 Review  
468 South Perry Street  
Montgomery, Alabama 36130-0900 (US post) 36104 (courier)**

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